

C-O-N-F-I-D-E-N-T-I-A-L

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10 December 1958

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MEMORANDUM FOR : Executive Officer, DCI

SUBJECT : Appreciation for Cable Secretariat Help in  
Distribution Procedures

REFERENCE : RC Memorandum No. 555, subject : Changes  
in TD Addressing for Faster Distribution

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1. I wish specially to thank the Cable Secretary and his staff, in particular [ ] for their enthusiastic efforts in speeding the delivery of CS information reports to the intelligence community. The latest example of these efforts, the new addressing and distribution procedures instituted 21 October 1958 (noted in Reference), have resulted in relieving OCR of almost all responsibility in the distribution of [ ] reports and at the same time have cut mechanical processing time for these reports in half. This example is, however, only one in a long series in which Cable Secretariat personnel have contributed very materially to the improvement of the Washington distribution system. We are constantly impressed by their dedication to duty and the imagination and initiative they have applied to problems which very directly affect the usefulness of CS intelligence information.

2. Copies of this commendation are enclosed for inclusion in personal files as deemed appropriate.

/s/

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Chief, FI Requirements Division

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